

From: [Startsman, Karen M. \(Fed\)](#)
To: [Kerman, Sara J. \(Fed\)](#); [Moody, Dustin \(Fed\)](#); [Morgan, Kimberly K. \(Fed\)](#); [Scholl, Matthew A. \(Fed\)](#)
Cc: [confprog](#); [Gray, Sandy Ann \(Fed\)](#)
Subject: RE: Approval of PQC Meeting 2019 | August 22-24, 2019 | Univ. of CA, Santa Barbara
Date: Friday, February 22, 2019 8:50:28 AM
Attachments: [2019_08_22_PQC_Standardization.pdf](#)

Updated with new budget numbers.

Add to Tracker: Net is over 20K

From: Startsman, Karen M. (Fed)
Sent: Thursday, February 21, 2019 3:52 PM
To: Kerman, Sara J. (Fed) <sara.kerman@nist.gov>; Moody, Dustin (Fed) <dustin.moody@nist.gov>; Morgan, Kimberly K. (Fed) <kimberly.morgan@nist.gov>; Scholl, Matthew (Fed) <matthew.scholl@nist.gov>
Cc: confprog <confprog@nist.gov>; Gray, Sandy Ann (Fed) <sandy.gray@nist.gov>
Subject: Approval of PQC Meeting 2019 | August 22-24, 2019 | Univ. of CA, Santa Barbara

Notes:

Hosted Meeting to be held at University of California, Santa Barbara (UCSB) – Level 2

Budget: 107C686-003

This is to notify you that your following conference has been approved. The total expenses for the conference are estimated at \$52,090.00. NIST's funding for this conference will be \$19,290.00. The NIST OU confirms that they are complying with the Federal Travel Regulations (FTR) directives and executive branch policies on conferences as well as the Federal Acquisition Regulation (FAR) requirements on lodging, food and beverages, per diem reimbursement, and contracting of goods and services; no federal funds are used for unnecessary or inappropriate purposes; conference attendance and expenses are limited to only the levels required to carry out the mission of the conference; and conference attendance and expenses are in compliance with all applicable Appropriations Act language and with the Office and Management and Budget Memorandum 12-12 dated May 11, 2012, and other authorities and guidance.

Original copies are retained with the NIST Conference Program. Attached is a copy for your records. Make certain that actual conference costs are within the pre-approved estimate. Substantial changes in pre-approved scope (date, location) must be brought to the attention of the Conference Program prior to start date of the conference and/or as soon as identified.

If you anticipate to spend or exceed \$20,000 in net conference expenses, please notify the Conference Program. The NIST Conference Program must report all conferences equal or exceeding \$20,000 to the Department of Commerce, Office of Administrative Programs. A request for actuals will be sent to you following your conference.

Please note: if you anticipate to spend or exceed the \$100,000 threshold, additional pre-approval is required and must be brought to the attention of the Conference Program prior to start date of the conference and/or as soon as identified.

Thank you,
Karen

Karen Startzman
Public Affairs Specialist, NIST Conference Program
Public Affairs Office
National Institute of Standards and Technology
100 Bureau Drive, Mail Stop 1070
Gaithersburg, Maryland 20899
karen.startzman@nist.gov | (301) 975-6602 | www.nist.gov